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26 OCT 1970

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 23 October 1970

1. New Recruiting Season: The academic recruiting season has been open for three weeks now and our recruiters are beginning to report their reactions to our "low profile" recruitment approach. Several recruiters have reported great satisfaction with our technique of soliciting resumes through faculty and placement directors, screening, and going on campus unannounced (or close by) to interview only those whose qualifications are really worth considering. They are reporting fewer but better interviews. Further they have eliminated the time-consuming interviews with marginal candidates who used to schedule interviews out of curiosity. With few exceptions the recruiters are reporting excellent cooperation by placement directors who appear to appreciate the Agency's intent to avoid confrontation with radical students.

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2. Cooperative Education: During the past week [REDACTED]

a. Interviewed eight students at the University of Louisville and gave PHS's to four of them.

b. Visited Dr. Donald Blair, the new Assistant Dean of Engineering and head of the Co-op Program at the University of Maryland to brief him on our program.

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c. Was visited by Professor Stephen Kane of Northeastern University who wanted to discuss our requirements and screen some co-op candidates [REDACTED] will be interviewing in December.

3. Position Classification:

a. The review of contract positions in the [REDACTED] of [REDACTED] has been completed and appropriate pay levels established for these positions.

b. In addition, a survey of many of the staff positions in [REDACTED] has been completed. Some 112 positions have been reviewed.

k. Reserve Affairs: Mr. Jerry O'Leary Jr., Latin American Correspondent with the Evening Star, has accepted an invitation to speak to the members of the Agency's Military Reserve Unit on Monday, 9 November 1970 on the subject "Significant Developments in the Western Hemisphere Area." The meeting will be held in the auditorium at 1745 hours. Mr. O'Leary is a Colonel in the USMC Reserve and it has been reported that he is an outstanding speaker and highly informed on developments in Latin America.

/s/ Robert S. Wattles

Robert S. Wattles  
Director of Personnel

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